

Notice of meeting of

Decision Session - Executive Member for Leisure Culture & Social Inclusion

To: Councillor Ayre (Executive Member)

Date: Tuesday, 9 November 2010

Time: 4.15 pm

Venue: The Guildhall, York

AGENDA

Notice to Members – Calling In

Members are reminded that, should they wish to call in any item on this agenda, notice must be given to Democracy Support Group by:

10.00 am on Monday 8 November 2010 if an item is called in before a decision is taken, or

4.00pm on Thursday 11 November 2010 if an item is called in after a decision has been taken.

Items called in will be considered by the Scrutiny Management Committee.

Written representations in respect of items on this agenda should be submitted to Democratic Services by 5.00pm on Friday 5 November 2010.

1. Declarations of Interest

At this point in the meeting, the Executive Member is asked to declare if he has any personal or prejudicial interest in the business on this agenda.

2. Minutes

(Pages 3 - 8)

To approve and sign the minutes of the meeting held on 12 January 2010 and 12 October 2010.

3. Public Participation - Decision Session

At this point in the meeting, members of the public who have registered their wish to speak at the meeting can do so.

The deadline for registering is **Monday 8 November at 5.00 pm.**

Members of the public may register to speak on:-

- an item on the agenda;
- an issue within the Executive Member's remit;
- an item that has been published on the Information Log since the last session.

Information reports are listed at the end of the agenda.

4. Playbuilder Project-Next Steps (Pages 9 - 18)

This report relates to the Government's Playbuilder Initiative which allocates money for the development of play areas across the city. It is being brought before the Executive Member as a condition of the revised allocation is that it has to be used by 31 March 2011. A decision is therefore required in order to deliver the chosen projects or uses within this time frame.

5. Any other business which the Chair considers urgent under the Local Government Act 1972 - Poppleton Junior Football Club: Approval of Loan (Pages 19 - 22)

The Chair has agreed to consider under urgent business a report on "Poppleton Junior Football Club: Approval of Loan". This report is brought as a matter of urgency to consider a very late and unexpected increase in the cost of materials for the project and to seek to put arrangements in place to enable the project to go ahead within the agreed time schedule. Because of the timescales involved, this item cannot wait until the Executive Member Decision Session scheduled for December 2010.

Information Reports

The following item has appeared on the Information Log since the last meeting. It can be viewed on the Council's website.

Communities and Culture 2010-11 Quarter 2 Performance Update.

Democracy Officer:

Name- Judith Cumming

Telephone No. – 01904 551078

E-mail- judith.cumming@york.gov.uk

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.

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Would you like to speak at this meeting?

If you would, you will need to:

- register by contacting the Democracy Officer (whose name and contact details can be found on the agenda for the meeting) **no later than 5.00 pm** on the last working day before the meeting;
- ensure that what you want to say speak relates to an item of business on the agenda or an issue which the committee has power to consider (speak to the Democracy Officer for advice on this);
- find out about the rules for public speaking from the Democracy Officer.

A leaflet on public participation is available on the Council's website or from Democratic Services by telephoning York (01904) 551088

Further information about what's being discussed at this meeting

All the reports which Members will be considering are available for viewing online on the Council's website. Alternatively, copies of individual reports or the full agenda are available from Democratic Services. Contact the Democracy Officer whose name and contact details are given on the agenda for the meeting. **Please note a small charge may be made for full copies of the agenda requested to cover administration costs.**

Access Arrangements

We will make every effort to make the meeting accessible to you. The meeting will usually be held in a wheelchair accessible venue with an induction hearing loop. We can provide the agenda or reports in large print, electronically (computer disk or by email), in Braille or on audio tape. Some formats will take longer than others so please give as much notice as possible (at least 48 hours for Braille or audio tape).

If you have any further access requirements such as parking close-by or a sign language interpreter then please let us know. Contact the Democracy Officer whose name and contact details are given on the order of business for the meeting.

Every effort will also be made to make information available in another language, either by providing translated information or an interpreter providing sufficient advance notice is given. Telephone York (01904) 551550 for this service.

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Holding the Executive to Account

The majority of councillors are not appointed to the Executive (40 out of 47). Any 3 non-Executive councillors can 'call-in' an item of business from a published Executive (or Executive Member Decision Session) agenda. The Executive will still discuss the 'called in' business on the published date and will set out its views for consideration by a specially convened Scrutiny Management Committee (SMC). That SMC meeting will then make its recommendations to the next scheduled Executive meeting in the following week, where a final decision on the 'called-in' business will be made.

Scrutiny Committees

The purpose of all scrutiny and ad-hoc scrutiny committees appointed by the Council is to:

- Monitor the performance and effectiveness of services;
- Review existing policies and assist in the development of new ones, as necessary; and
- Monitor best value continuous service improvement plans

Who Gets Agenda and Reports for our Meetings?

- Councillors get copies of all agenda and reports for the committees to which they are appointed by the Council;
- Relevant Council Officers get copies of relevant agenda and reports for the committees which they report to;
- Public libraries get copies of **all** public agenda/reports.

City of York Council

Committee Minutes

MEETING	DECISION SESSION - EXECUTIVE MEMBER FOR LEISURE CULTURE & SOCIAL INCLUSION
DATE	12 JANUARY 2010
PRESENT	COUNCILLORS AYRE (EXECUTIVE MEMBER)

9. DECLARATIONS OF INTEREST

Members were invited to declare at this point in the meeting any personal or prejudicial interests they might have in the business on the agenda.

None were declared.

10. MINUTES

RESOLVED: That the minutes of the Decision Session – Executive Member for Leisure, Culture and Social Inclusion meeting held on 8 December 2009 be signed and approved as a correct record by the Chair.

11. PUBLIC PARTICIPATION - DECISION SESSION

It had been reported that there had been one registration to speak at the meeting under the Council's Public Participation Scheme.

A Unison Representative spoke on item 4, 21st Century Learning: 21st Century Libraries Taking the Vision Forward.

She informed Members that she had been in consultation with the Head of Library Services regarding the staffing structures and had made her representations to him. She confirmed that the report had many positive outcomes such as:

- The Archive and Library Service would be a fully integrated team.
- The re-introducing of Librarians into the Service.
- Learning opportunities available for adults, older people and people with learning disabilities.

She also discussed the issues that still needed to be addressed such as:

- Children and Young People were not mentioned in the report.
- Job descriptions. Staff should be given additional time to speak on their job description.
- Concerns on grades of some of the posts.
- Concerns on the regrades and costings.
- More training for staff and management.

12. 21ST CENTURY LEARNING: 21ST CENTURY LIBRARIES - TAKING THE VISION FORWARD.

The Executive Member for Children and Young People's Services joined the meeting for this item only.

The Executive Members considered a report that asked them to agree the new staffing structures for the Library and Archive Service.

Officers gave a brief update and thanked the Unison Rep for her comments and for her consultation throughout this process. In answer to some of her questions officers confirmed that the report did not cover Children and Young people because the remit was to take adult learning forward although Children and Young people would still be a key part of the delivery. She confirmed that training would be available to staff as a designated post had been put in place to deliver training and they would have a strong commitment to management training.

The Executive Member for Children and Young People's Services stated that she would continue to work with officers to take this forward. She addressed her support for adult learning and how e-learning would be a good way for adults and adults with disabilities to access learning.

The Executive Member for Leisure, Culture and Social Inclusion thanked offices for the work they had done on this vision, which had proved to be a real success story in the city. He stated that residents would be given a greater variety of provision and a real opportunity to shape their own learning within their communities. He felt the restructure would show a real benefit to residents and staff and it would allow staff to spend more time with the customer. He confirmed his support for the new posts and agreed that the Business Development Manager should address the ongoing issues with the revenue income.

Both Members welcomed the secured future of the Bookstart project.

RESOLVED: i) That the Executive Member for Leisure, Culture and Social Inclusion approves the new staffing structure for the Library and Archive Service set out in Annex A.

ii) That the Executive Member for Children and Young People's Services approves the new staffing structure for the Adult and Community Education Services set out in Annex B.

REASON: So that the 21st Century Learning; 21st Century Libraries vision may be taken forward effectively.

13. INVESTMENT IN COMMUNITY FACILITIES £200K FUND: A REVISED SCHEME FOR THE MELBOURNE CENTRE

Officers requested that this item be deferred to allow further discussions to take place with Blueberry Academy in order to seek clarification regarding the core activities that they propose and their business plan.

RESOLVED: That the Executive Member agrees to defer this item until the next meeting.

REASON: To allow further discussions to take place with Blueberry Academy in order to seek clarification regarding the core activities that they propose and their business plan

14. THE WILLIAM REED TRUST

The Executive Member considered a report that asked him to agree to extend the objects of the William Reed Trust to include conservation and spend the trust's permanent endowment as well as the accrued interest using the powers provided by sections 75a and 74c of the Charities Act 1993 as altered by the Charities Act 2006.

Officers confirmed that the Trust had been in place since 1892 and very little had been spent from the fund since 1987 which is why the interest had accumulated to just over £18,000. He confirmed that the York Museum Trust were proposing to conserve the Ichthyosaur fossil, a giant sea-creature, as part of the redisplay of the Yorkshire Museum. It is estimated the cost of this process will be in excess of £20K. Officers confirmed that the Museum would raise the additional funding.

RESOLVED: The Executive Member agreed to:

- i) change the charitable objectives of the William Reed Trust to include conservation of fossils using the powers provided by sections 74c of the Charities Act 1993 as altered by the Charities Act 2006
- ii) spend the fund's endowment as well as the accrued interest using the powers provided by sections 75a of the Charities Act 1993 as altered by the Charities Act 2006.

REASON: To facilitate conservation of the Ichthyosaur in the collection of the Yorkshire Museum.

Cllr Ayre, Chair

[The meeting started at 4.15 pm and finished at 4.45 pm].

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MEETING	DECISION SESSION - EXECUTIVE MEMBER FOR LEISURE CULTURE & SOCIAL INCLUSION
DATE	12 OCTOBER 2010
PRESENT	COUNCILLOR AYRE (EXECUTIVE MEMBER)

12. DECLARATIONS OF INTEREST

The Executive Member was invited to declare at this point in the meeting any personal or prejudicial interests that he might have in the business on the agenda. He confirmed that he had none.

13. MINUTES

RESOLVED: That the minutes of the meeting held on 14 September 2010 be approved and signed as a correct record by the Executive Member, subject to the adjustment of Councillor Crisp's attendance from "apologies" to "in attendance".

14. PUBLIC PARTICIPATION - DECISION SESSION

It was reported that there had been no registrations to speak under the Council's Public Participation Scheme.

15. INCLUSIVE ARTS REPORT

The Executive Member considered a report which set out the delivery plan for the Inclusive Arts Team. It detailed the projects, target groups and approach that were proposed to focus the team's work through to 2013.

The Executive Member was informed of the work of the team and the successes of a number of arts projects across the City. Details of these projects were included in an additional paper circulated at the meeting. This paper was attached to the agenda after the meeting and republished online.

As a result of writing the delivery plan for the team there was now more of a focus on how the projects could have a life outside of the direction of the Council, and how this would impact their duration.

The Executive Member questioned some aspects of the delivery plan including:

- The need for a summary of updates relating to the projects to be made visible to the public.

- How contact was made to include specific community groups within the projects listed in the plan.
- That there was a need for these groups to share information with each other, to not just avoid duplication of work but to also promote working together.
- The timeframe of the projects detailed in the plan.

- RESOLVED:
- (i) That the report on the delivery plan for the Inclusive Arts Team 2010-13, be noted and agreed by the Executive Member.
 - (ii) That an update report summarising the progress of the plan and its projects be considered by the Executive Member at a future Decision Session.

REASON: To keep the Executive Member up to date with the progress of the plan and its projects.

Cllr Ayre, Executive Member
[The meeting started at 4.15 pm and finished at 4.40 pm].



Meeting of the Executive Member for Leisure, Culture and Social Inclusion**9 November 2010**

Report of the Assistant Director (Communities and Culture)

Playbuilder Project – next steps**Summary**

1. Under the previous Government's Playbuilder Initiative, City of York Council was allocated £1,120,345 for the development of 22 play areas across the city within a two-year period. The grant stipulated that eleven play areas must be built or refurbished each year with the whole scheme completed by 31 March 2011.
2. Following the General Election in May 2010 the revenue grant was cancelled and the ring fencing of the capital grant was lifted. This gave the Council the ability to use the funds as it sees fit to meet the needs of the locality. On 15 July the Department for Education wrote to the authority suspending any further expenditure on the project pending a review of the available funding. On 20 October notice was received from the Secretary of State for Education, which lifted the suspension and confirmed a revised allocation of £371,012.50. Further clarification was received from the Department for Education on 26 October setting a deadline for the use of the grant.
3. This report is being brought as an urgent item as a condition of the revised allocation is that it has to be used by 31 March 2011. A decision is therefore required in order to deliver the chosen projects or uses within this time frame.
4. The Executive Member is asked to agree what the revised allocation is to be spent on.

Background

5. A work plan to deliver the Playbuilder initiative was agreed at the Executive Member Decision Meeting 9 June 2009; Annex 1 contains details of the planned and provisional locations for investment. The following schemes were completed in 2009/10:

	Ward	Location	Managed by	New / Existing
1	Wheldrake	Elvington, sports field	Elvington Parish Council	New
2	Wheldrake	Naburn, Vicarage Lane	Naburn Parish Council	New
3	Bishopthorpe	Keble Park	Bishopthorpe Parish Council	New
4	Skelton, Rawcliffe and Clifton Without	Brecksfield, Skelton	Skelton Parish Council	Existing
5	Huntington and New Earswick	Orchard Park, Huntington	Huntington Parish Council	Existing
6	Holgate	Balfour Street (Back Park)	City of York Council	New
7	Acomb	Viking Road	City of York Council	Existing
8	Clifton	Ashton Avenue	City of York Council	Existing
9	Westfield	Chesney's Field, off Foxwood Lane	City of York Council	Existing
10	Heworth	Barfield Road	City of York Council	Existing
11	Holgate	Sowerby Road	City of York Council	Existing

6. In order to meet the annual requirement for 11 sites per year, 2 schemes were brought forward into 2009/10 Barfield Road and Sowerby Road and 2 schemes slipped into 2011/12 Copmanthorpe and Haxby.
7. Prior to the notice to suspend Playbuilder work was progressing to deliver a further 11 schemes in 2010/11. The two schemes being delivered by Copmanthorpe Parish Council and Haxby Town Council were subject to a contact agreement to ensure that the funds were used for the correct purposes.
8. Of the remaining 9 schemes a number had been through extensive public and member consultation, some have tender documents ready to be issued, others were about to proceed to public consultation, and some had been dropped and alternative locations were being sought. With the notice to suspend the scheme all further work stopped in July and the part-time project officer deployed to other duties.

Latest situation

9. On 20 October notice was received from the Secretary of State for Education, which lifted the suspension and confirmed a revised allocation of £371,012.50. On 26 October a further letter was received from the Department for Education, an extract of which states,

“In working through this savings exercise, we have been able to ensure that all local authorities will receive almost two-thirds of their original play capital allocation and that no local authority will have to break any of the contractual commitments which they notified us of via the financial information you all provided in July, and re-confirmed later in August.

We have also been able to provide local authorities who had not yet entered into contractual commitments with an amount of capital funding in order that they can support play projects valued locally.

*As you will recall from previous notifications, the ring-fence attached to this grant has been removed in order to provide you with more flexibility to manage your own local budgets. From the point of view of the play capital programme the removal of the ring-fence means that we no longer set expectations about how many play areas each authority must deliver with their revised 2010-11 capital allocations, nor will we require any monitoring or reporting information from you. **However, it is important for you to note that this funding has to be used for capital purposes by 31 March 2011.***

A new Grant Determination Letter for these revised allocations will follow shortly, which will include details of when authorities will receive funding. “

Options

10. To comply with the contractual agreement between the City Council and Copmanthorpe Parish Council and Haxby Town Council it is recommended that they each receive £47k.
11. In order to deliver the remainder of the scheme the Playbuilder Project Officer salary costs of £15k need to continue to be funded from the allocation.
12. This leaves a further £262k available and the following options are available.

Option A

13. Divide the allocation equally between 5 schemes; that are in the original wards, have an agreed location or have a location which can be agreed very quickly each would receive approximately £52.4k each, compared to the originally agreed allocation in June 2009 of £53.9k. The following schemes are proposed:
- Westfield – Grange Lane
 - Hull Road – Hull Road Park (replaces Badger Hill)
 - Heworth – Bell Farm Adventure Playground

- Heworth Without – new location (replaces Monk Stray)
- Strensall – Parish location

14. The above sites have been selected as they are situated in a ward which has not has any previous investment (Hull Road, Heworth Without and Strensall), serve a different a community within a ward (Westfield – Grange Lane) or are unique community managed projects (Bell Farm). Under this option the original sites at Guildhall, Holgate – Garnet Terrace, Derwent and Woodthorpe are all excluded. The Guildhall site is excluded as no public consultation has taken place about a suitable site and there are doubts about meeting the timetable given that planning permission would almost certainly be required. Holgate - Garnet Terrace is excluded, as there has been investment into the nearby Back Park site. Investment in the Derwent Ward has been superseded by the lottery supported investment at Intake Lane play area in Dunnington and Woodthorpe is excluded as no suitable area has been identified.

Option B

15. Divide the allocation equally between 6 schemes that are in the original wards, have an agreed location or have a location which can be agreed very quickly, but at a lower funding level that originally agreed. The allocation per site would drop to approximately £43.6k, against the previously agreed allocation of. £53.9k. The following schemes are proposed:

- Westfield – Grange Lane
- Hull Road – Hull Road Park (replaces Badger Hill)
- Heworth – Bell Farm Adventure Playground
- Heworth Without – new location (replaces Monk Stray)
- Strensall – Parish location
- Holgate – Garnett Terrace or Guildhall

16. Under this option one from either Guildhall or Holgate (Garnet Terrace) is added to option a). This enables more of areas of the city to be covered by 8 - 13 year old provision and / or raises the quality an existing site.

Option C

17. Divide the allocation 50/50 between the City Council and Parish Councils for use smaller scale improvement at play areas, which have not previously received any Playbuilder money. Under this option half of the money would be spent by the City improving older age group provision at Council sites and a similar offer would be made to Parish Councils.

Option D

18. To transfer all of the allocation to other corporate priorities. Under this option no money would be spent on improving play opportunities.

Analysis

Option	Benefit	Risk
a.	<p>⇒ there will be improvement in play provision for 8 - 13 year olds</p> <p>⇒ communities involved in the consultation will see investment in their local area</p>	<p>⇒ the communities not allocated a portion of the revised allocation may be dissatisfied with the decision</p> <p>⇒ communities in certain areas of the city e.g. Guildhall will remain outside of the recommended catchments of play provision set out in the Local Development Framework</p>
b.	<p>⇒ there will be improvement in play provision for 8 - 13 year olds</p> <p>⇒ communities involved in the consultation will see investment in their local area</p>	<p>⇒ communities involved in the consultation programmes may be dissatisfied with this decision</p> <p>⇒ communities in certain areas of the city e.g. Guildhall may remain outside of the recommended catchments of play provision set out in the Local Development Framework</p>
c.	<p>⇒ the general level of provision in play areas across the city would improve</p>	<p>⇒ communities involved in the consultation programmes may be dissatisfied with this decision</p>
d.	<p>⇒ there will be an increase in funds available to corporate finance</p>	<p>⇒ the number of play opportunities for children in the city will not improve beyond the current provision</p> <p>⇒ communities involved in the consultation programmes may be dissatisfied with this decision</p>

19. Option a) or b) is the preferred option.

Corporate Objectives

20. The project contributes to the following Corporate Objectives:
- Sustainable City – by creating or improving local places to play
 - Inclusive City – by involving children, young people and their community in the design of their spaces
 - Healthy City – by improving the outdoor places for children and young people to enjoy healthy and active lifestyles

Implications

21. **Financial:** The Playbuilder grant was allocated as follows:

	2009-10	2010-11	Total
Capital	526,725	593,728	1,120,345
Revenue	26,963	17,975	44,938

The revised situation is:

	2009-10	2010-11	Total
Capital	526,725	371,012	897,737
Revenue	26,963	0	26,963

22. The Government has reclaimed the £18k revenue funding allocation for 2010/11. This was being used to fund the 0.5fte Playbuilder Project Manager post (£15k including on-costs for 2010/11). These costs will now be met from the revised capital allocation.
23. The original capital allocation for 2010/11 has been reduced to £371k, and is no longer ring fenced. The existing contractual commitments together with the project manager post will cost £109k in total, leaving £262k of funding to be allocated.
24. **Human Resources:** The Playbuilder Project Officer is on a fixed term contract until 31st March 2011.
25. **Equalities:** Equality considerations are part of the location, design and equipment to be installed in new and expanded or refurbished sites. Specialist advice will be sort from the Equalities Officer as appropriate. An evaluation of 2009/10 schemes from the perspective of inclusion was carried out by KIDS to further improve schemes in 2010/11.
26. **Legal:** Legal advice / action may be required e.g. updates or new documentation for use of privately owned sites.

- 27. **Crime and Disorder:** The Safer York Architectural Liaison Officer is part of the steering group overseeing the location, design and equipment to be installed in new and expanded or refurbished sites
- 28. **Information Technology:** No implications.
- 30. **Property:** Ownership and possible future land use issues are being considered with Property Services colleagues to ensure that any new or redeveloped sites have a long-term future.
- 31. Highways Colleagues from Transport and Safety within City Strategy are part of the steering group and are looking at ways to improve pedestrian and cyclist access to Playbuilder sites.
- 32. **Risk Management:** The main risk to the scheme is not delivering all of the remaining 10 play areas within the aspirations of the initial scheme.

Recommendations

- 33. The Executive Member is asked to:
 - Agree to allocate Copmanthorpe Parish Council and Haxby Town Council £47k each to pay for a Playbuilder scheme with their area
 - Agree to fund the Playbuilder project officer post from capital reallocation
 - Agree either option a) or b) from Paragraphs 13 to 16 as the proposed approach to deliver the remainder of the Playbuilder Initiative.Reason: To improve children’s and young peoples play opportunities.

Contact Details

Authors:

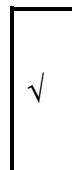
Dave Meigh
Head of Parks and Open Spaces
Tel. 01904 553386

Beth Cooper
Project Officer
Tel. 09720466458

Chief Officer Responsible for the report:

Charlie Croft
Assistant Director (Communities and Culture)

**Report
Approved**



Date 1 November
2010

Specialist Implications Officer(s)

Katherine Finnie
Principal Accountant
CBSS
Tel. 554226

Wards Affected:

All

For further information please contact the author of the report

Background Papers:

Meeting of the Executive Member for Leisure, Culture and Social Inclusion - 9 June 2009 : Playbuilder Project

Project file held by Beth Cooper, Project Officer

June 2009 work plan

Proposed Sites for 2009/10

	Ward (or part of)	Location	Managed by	New / Existing
1	Bishopthorpe	Keble Park	Parish Council	New
2	Skelton	Brecksfield	Parish Council	Existing
3	Naburn	Vicarage Lane - Village Hall	Parish Council	New
4	Elvington	Sports field	Parish Council	New
5	Haxby	Mancroft	Town Council	New
6	Holgate	Balfour Street – Back Park	City of York Council	New
7	Huntington	Orchard Park	Parish Council	Existing
8	Copmanthorpe	Recreation ground	Parish Council	Existing
9	Acomb	Viking Road	City of York Council	Existing
10	Clifton	Ashton Avenue	City of York Council	Existing
11	Westfield	Chesney's Field / Gale Lane	City of York Council	Existing / new

Proposed Sites for 2010/11

	Ward (or part of)	Location	Managed by	New / Existing
12	Heworth / Heworth Without	Monk / Heworth Stray	City of York Council	New
13	Holgate	Garnett Terrace	City of York Council	Existing
14	Hull Road	Badger Hill	City of York Council	Existing
15	Bell Farm	Byland Avenue area	City of York Council	Existing / new
16	Heworth	Barfield Road	City of York Council	Existing
17	Strensall	Exact location to be confirmed	Unknown	New
18	Guildhall	Exact location to be confirmed	City of York Council	New
19	Derwent	Exact location to be confirmed	Probably Parish Council	New
20	Holgate	Sowerby Road	City of York Council	Existing
21	Westfield	Chapelfields area	City of York Council	New
22	Woodthorpe	Exact location to be confirmed	City of York Council	New

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Executive Member for Leisure, Culture and Social Inclusion

9 November 2010

Report of the Assistant Director (Communities and Culture)

Poppleton Junior Football Club: Approval Of Loan**Summary**

1. This report seeks approval to make a loan to Poppleton Junior Football Club which the club will use this to finance the development of new changing rooms, club room and associated car parking at the Millfield Lane site, Poppleton. The loan will support funding already confirmed of £470,950 from the Football Foundation, the City of York Council, and the club's own fund raising and will enable the project to be completed. The Club have agreed to pay the loan back at £500 per quarter over 5 years.
2. This report is brought as a matter of urgency due to a very late and unexpected increase in the cost of materials for the project. This has created a significant funding shortfall which jeopardises the whole project just as it is about to start of site. Officers have worked with the club to bridge the shortfall and the proposed loan is a key part of the resultant strategy. Approval is needed now and cannot wait until December's Executive Member meeting.

Background

3. Poppleton Junior Football Club have applied to the Council for a loan of £10k. Loans are one form of funding offered by the Community and Culture Department to York's voluntary sector. They can be made to organisations who work in the areas of:

- Sport and Active Leisure
- Arts
- Heritage
- Open Spaces
- Children's play and young people's leisure
- Events and festivals that contribute to a vibrant and cosmopolitan city culture

and who wish to collaborate with us in one or more of our key outcome areas:

- Active Lifestyles: York will have the highest participation rates in active lifestyles of any city in the country
- Learning: The level of York adults participating in informal learning opportunities will be among the best in the country

- A Cultural Offer for Young People: Young people in York will tell us that the city is among the best places to live in the country
 - Vibrant People, Places and Spaces: Local communities will be increasingly directing their own cultural activities, enjoying high quality events, facilities and open spaces
4. Loans are interest free and can be given for new equipment, repairs or building work, feasibility studies, architects' or consultants' fees and / or administration costs related to a building or similar project. Repayments can be spread over a five-year period. Applications can be made at any time. Under the scheme of delegation loans of more than £5k are approved by the Executive Member.

The Project

5. Poppleton Tigers Junior Football Club are based at Millfield Lane, Poppleton, York. They are a well established club with over 300 playing members from the age of 7 years to 19 years, including boys, girls and mixed football teams. The Club is an FA Charter Standard Community Club, which is the pinnacle of the FA Charter Standard Award system.
6. The Club has been working in partnership with the Football Foundation, North Riding County FA, City of York Council, Manor C of E School and Poppleton Community Trust to raise funds to develop this much needed facility.
7. The £10k loan is to support funding already confirmed of £470,950; this will allow the project to go ahead to develop a new sports facility, which will include four changing rooms, two officials rooms, community club room, kitchen and public toilets. The facility will be fully compliant to DDA regulations and will offer a new resource for the benefit of the whole community. The Club intend to pay the loan back at £500 per quarter over 5 years; however, if the projected profits exceed the business plan expectations the Club would endeavour to increase the quarterly payments and/or make lump sum payments to settle the loan earlier than agreed.
8. The total amount of the new community sports facility is approximately £480,950. It is proposed that work will begin on the project imminently and is due for completion in Spring 2011.
9. The Council has committed to spending £40k on the project through Section 106 developer contributions for sport and recreational open space; it has also assisted the Club with advice, support and information through the Football Facilities Project Officer, who is employed by the Council and part funded through the Football Foundation.
10. Due to a very late and unexpected increase in the cost of materials for the associated car parking area, the club have had no option but to seek further funding so that the project can go ahead as scheduled (for completion in April 2011). Failure to find the extra funding would result in the Football Foundation withdrawing the 77% of funding they have agreed to contribute towards the project.

11. This project is one of two elements that together create an integrated scheme to provide improved community sports facilities in Poppleton; the other element will see new pitches and community changing facilities created on the other side of Millfield Lane, alongside the new Manor School. The Council is investing £200k to assist in the delivery of this second element.

Options

12. The options available to the Executive Member are:
 - o To grant the loan
 - o To refuse the loan

Analysis

13. The loan will enable the project to go ahead to the agreed time schedule. If the loan is refused it is unlikely that the project would go ahead and all other external funding would be withdrawn. It is therefore recommended that the application be approved.
14. If the funding bid is successful then York will have an excellent new facility for sports and community activities . This will substantially improve our provision of sports facilities in the city.
15. The Club has a membership of over 300 players, which generates an income of over £15k per annum; other fund raising brings in a further £10k per annum. It is expected that the new facility will generate a projected income of: £10,305 in year one, £9,530 in year two, £19,386 in year three, £12,537 in year four and £20,544 in year five, as laid out in the business plan. The projected annual figures are a very conservative figure and so the Club are more than confident that they would be able to repay the loan back at £500 per quarter over 5 years; however, if the projected profits exceed the business plan expectations the Club would endeavour to increase the quarterly payments and/or make lump sum payments to settle the loan earlier than agreed.

Corporate Priorities

16. SLAs are given to meet the key priorities as detailed in paragraph 2 above. The project directly contributes to the Healthy City priorities in the Corporate strategy. It also supports Health, Young people's Offer and Vibrant Places and Spaces Outcomes in the Life-Long Learning and Culture Plan.

Implications

17. **Financial:** Poppleton Tigers Junior Football Club have requested a loan of £10k. The loans fund currently has £32,565 available in it and the request can therefore be accommodated.
18. The loan will be repaid at a rate of £500 per quarter over 5 years. If the profits from the new facility exceed the expectations in the business plan the Club may be able to settle the loan earlier than agreed.
19. There are no human resources, legal, equalities, crime and disorder, or information technology implications arising from this proposal.

Risk Management

20. The project will be supervised throughout with a project manager in conjunction with Poppleton Tigers Football Club and support from the Football Facilities Project Officer. Measured in terms of impact and likelihood, the risk score all risks has been assessed at less than 10; this means that at this point the risks need only to be monitored as they do not provide a real threat to the achievement of the objectives of this report.

Recommendations

21. The Executive Member is asked to approve a loan of £10k to Poppleton Tigers Junior Football Club over 5 years.

Reason: So that the project can go ahead and that all other external funding is not lost.

Contact Details

Author:

Gary Limbert
Football Facilities Project Officer

Chief Officer responsible for the report:

Charlie Croft
Assistant Director (Communities & Culture)

Report Approved

Date 7.11.10.

Specialist Implications Officer(s):

Katherine Finnie
Principal Accountant CBSS
Tel. 01904 554226

Wards Affected: York West

All

For further information please contact the author of the report

Background Papers

Loan application file held by the author.

DECISION SESSION – EXECUTIVE MEMBER FOR LEISURE, CULTURE & SOCIAL INCLUSION

TUESDAY 9 NOVEMBER 2010

Annex of additional comments received from Members, Parish Councils and residents since the agenda was published.

Agenda Item	Report	Received from	Comments
4	Playbuilder-Next Steps	Cllr A Waller Leader of the Liberal Democrat Group	<p>I am very grateful for battling for the city's young people in making the case to Minister Sarah Teather to retain the Playbuilder scheme funding. It is heartening to learn that this has helped to result in a change of policy, which is encouraging especially given the dreadful financial position inherited by the new Government.</p> <p>As one of the local ward members for Westfield, and as a governor at Westfield Primary School, and a member of the Management Committee for Sanderson Court House I would like to write in favour of the scheme on Grange Lane as there is considerable local support for the project from residents in the areas surrounding the location. The new freedoms given by the government on the way in which this can be spent will, I hope allow for something which responds more closely to the wishes of the young people who will use the equipment. It would be helpful to ensure that there is a comprehensive consultation process in the area to allow residents to input to the process, whilst appreciating that there will be a limited amount of time to achieve this.</p> <p>I hope that you will take this letter into consideration when coming to your decision at your Executive Member Decision Session, and I write on behalf of all three Liberal Democrat Councillors for the ward.</p>

4	Playbuilder-Next Steps	Simon Rodgers- Holgate Road Campaigner	<p>Firstly I would like to congratulate you for your successful lobbying of Sarah Teather MP, which resulted in saving 70% of the Playbuilder scheme allocation for York.</p> <p>I certainly share your view in that the Playbuilder Scheme has had a positive impact on the lives of many children in York and the surrounding villages.</p> <p>On this point, and ahead of your Executive Member Decision Session on 9th November 2010, I would like to ask for your support in allocating Playbuilder funding to Garnett Terrace, which would make a big difference to young people in the area.</p> <p>I look forward to hearing your decision, and I'm sure it will be one that benefits young people in Holgate.</p>
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